

*Required for verification of supervision or experience accrued in a clinical practicum.  
To be submitted with application Form A*

**TEXAS STATE BOARD OF EXAMINERS  
OF MARRIAGE AND FAMILY THERAPISTS**

**SUPERVISED CLINICAL PRACTICUM SUPERVISION AND  
EXPERIENCE VERIFICATION FORM**

*Mail this correspondence (no fees enclosed) to:*  
**Texas State Board of Examiners of Marriage and Family Therapists**  
**Mail Code 1982**  
**P.O. Box 149347**  
**Austin, Texas 78714-9347**  
Phone: 1-512-834-6657 FAX NO. 1-512-834-6677

**I. Supervisee Information**

Name: \_\_\_\_\_ Application Number: \_\_\_\_\_ (for board use only)

Business Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

**II. Supervisor/Official University Representative Information**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Academic Institution: \_\_\_\_\_

Academic Institution Address: \_\_\_\_\_

Program Department Phone: \_\_\_\_\_

Yes  No If the applicant is reporting supervision and experience that was accrued during a doctoral program, was the program accredited by the Commission on Marriage and Family Therapy Education (COAMFTE) during the time period in which supervised clinical experience was accrued?

Yes  No If the applicant is reporting supervision and experience that was accrued during a COAMFTE accredited doctoral program, has the applicant submitted his/her doctoral transcript verifying the hours?

**III. Verification of supervision hours**

As the supervisor or as an official representative of the university, I, \_\_\_\_\_, verify that the named supervisee successfully completed the following number of supervision hours in the delivery of marriage and family therapy services (all activities under the scope of practice of marriage and family therapy) during the supervised clinical practicum in a Masters or Doctoral program in the settings below:

\_\_\_\_\_ # hours individual supervision + \_\_\_\_\_ # hours group supervision = \_\_\_\_\_ total # hours supervision

(Note: Although the actual total hours of supervision should be reported, only up to 100 hours of supervision accrued during a supervised clinical practicum may be applied toward licensure as a Licensed Marriage and Family Therapist.)

**IV. Verification of experience hours**

**NOTE:** Only up to a total of 500 hours of supervised clinical experience accrued in a **doctoral** program accredited by the Commission on Marriage and Family Therapy Education (COAMFTE) is eligible to apply toward the Licensed Marriage and Family Therapy license requirements. Supervised clinical experience accrued in Masters or other Doctoral programs **cannot be applied** toward licensure as a Licensed Marriage and Family Therapist.

Where were the marriage and family therapy services provided?

Name/address/phone number of agency: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of setting:  Private practice  Hospital  School  Governmental agency  Inpatient Treatment Center  
 Non-profit \_\_\_\_\_ Other (please specify)

Dates: From \_\_\_\_\_ (day/month/year) to \_\_\_\_\_ (day/month/year) Total years/months: \_\_\_\_\_

**If more than one practice location during the practicum, please complete the following.**

Name/address/phone number of agency: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of setting:  Private practice  Hospital  School  Governmental agency  Inpatient Treatment Center  
 Non-profit \_\_\_\_\_ Other (please specify)

Dates: From \_\_\_\_\_ (day/month/year) to \_\_\_\_\_ (day/month/year) Total years/months: \_\_\_\_\_

Name/address/phone number of agency: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of setting:  Private practice  Hospital  School  Governmental agency  Inpatient Treatment Center  
 Non-profit \_\_\_\_\_ Other (please specify)

Dates: From \_\_\_\_\_ (day/month/year) to \_\_\_\_\_ (day/month/year) Total years/months: \_\_\_\_\_

**Total Clinical Practicum Practice hours: \_\_\_\_\_**

\_\_\_\_\_ Of the total hours of clinical services, how many hours were *direct clinical services*?

\_\_\_\_\_ Of the hours of direct clinical services, how many hours were services to *couples or families*?

\_\_\_\_\_ Of the hours of direct clinical services, how many hours were services to *individuals/groups*?

\_\_\_\_\_ Of the total clinical services hours to individuals, couples, or families, how many hours were from related experiences that included, but were not limited to work shops, public relations, writing case notes, consulting with referral services, etc.?

**V. Signature**

All information provided on this form is truthful.

\_\_\_\_\_  
Supervisor's or University Representative's Signature

\_\_\_\_\_  
Date



PRIVACY NOTIFICATION: With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. See <http://www.dshs.state.tx.us/> for more information on Privacy Notification. (Reference: Government Code, Section 552.021, 552.023, 559.003 and 559.004). **Paper Publication #: F73-12964**

**Electronic Pub #: EF73-12964**  
**Revised 07/14**